

Group booking form

BOOKING
FORM

GROUP DETAILS

Group name

Address:

Post code:

Tel:

Fax:

E-mail:

Emergency tel:

Group leader's name:

Address:

Post code:

Home tel:

Day of travel contact number (mobile):

E-mail:

Position in school / organisation:

VISIT DETAILS

Requested date of visit: from to

Age range:

TRAVEL OPTIONS

See Terms & Conditions for ferry options.
Which ferry would you like to be booked on?

Jenny Boat (Departs Warsash)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Red Funnel (Departs Southampton)	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Own Arrangements	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

What times would you like your ferry to be booked for?

Inbound (to UKSA)

Outbound (from UKSA)

Will you be bringing a mini bus across with you? (Additional cost £42 per vehicle) yes no

Number of minibuses

We will endeavour to book the ferry of your choice, although this is at the discretion and availability of the ferry operators.

BREAKDOWN

No. of girls:

No. of boys:

Female adults:

Male adults:

Total group size:

SPECIAL NEEDS

Please give details of any special needs:

COURSE OPTIONS

PLEASE TICK:

Multi-Activity

Dinghy Sailing

Windsurfing

Eco-Adventure

14-19 Education

Personal Development

Base Camp

Day Groups

Splash Days

Yacht Charter

If Other, please state:

Aims and objectives of course:

continues overleaf



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CATERING OPTIONS

The first meal is the evening meal unless pre-booked. Please note that our catering facilities close at 19:30. If arriving later, alternative catering must be arranged.

I would like the group to have a UKSA packed lunch on arrival day yes no

COSTINGS

Full paying students @ =

Extra adults in addition to 1:10 ratio @ £30pppn = *

Powerboating excess pp per day £30

RYA/BCU Certification each £1.50

RYA Logbooks each £5.00

Hot chocolate and biscuits pp per night 50p

Birthday cakes (free)

Total cost of UKSA booking

Payable as booking deposit (15% of total)

Balance to pay by (date)

* £15 Non-residential day groups



BOOKING CONFIRMATION

I have read the booking conditions and confirm that I accept them for my booking on behalf of the organisation for which I am applying.

PAYMENT DETAILS

I enclose deposit for the above 15% of the booking price

of £

Please make cheques payable to 'UKSA'. For courses paid by credit/debit card please call us with your card details.

I have read and agreed with the Terms and Conditions overleaf and note that the final balance is payable no later than 8 weeks prior to the course start date.

Signed:

Date:

To secure your booking please return the completed booking form together with a deposit (or full course fee if within 8 weeks of the start date) to:

Jeremy Waitt, Schools & Groups Manager, UKSA, Cowes, Isle of Wight, PO31 7PQ

Tel: (01983) 203023
schools@uksa.org

Fax: (01983) 295938
Web: www.uksa.org



Group leader's information

EARLY BOOKING INCENTIVE

Those who pay their deposit by the 1st November and the final balance by the 1st February, may take advantage of our early booking incentive saving 2.5% off our standard prices.

Please note - these deadlines must be strictly adhered to. This excludes special contracts, special events, Cowes Week and career courses. Bookings with deposits or final balances received after the above dates will be liable for the full price.

INCLUDED IN THE PRICE

Course prices include accommodation, evening activities, full board, instruction, hire of boats and equipment, use of buoyancy aids, wetsuits and oilskins as appropriate.

Courses will start with an arrival after lunch on the first day, and departing after lunch on the final day. First meal will be dinner on the first evening unless otherwise arranged; anything additional to the above may incur an additional cost.

Additional benefits for groups of 10 or more:

Ferry to and from the Isle of Wight for foot passengers.

Free staff place for every 10 places booked and paid for.

Evening activities programme.

Promotional material, posters, schools and groups web page access, to assist you with the organisation of your trip.

FERRY TRANSFERS

The cost of your residential trip includes free ferry transfers across to the Island. If you book a group of 10 or more, bookings will be made on the Red Funnel Ferry from Southampton to Cowes and return. You will be picked up and brought to the centre unless otherwise stated.

For groups bringing more than 20 there is the option of being picked up at Warsash (near Southampton) by Jenny Boat (Private Ferry Service), which will bring you straight to our private marina. This service is a private service and as much as possible, where requested, we will endeavour to book this crossing. During peak months the Jenny Boat Company can become very busy - where a booking on a Jenny Boat isn't possible, you will be booked on the Red Funnel service from Southampton.

NB: The free service from Southampton does not include the high speed Red Jet ferry, which runs to West Cowes. Should you wish to use this service there is an additional charge.

NON-RESIDENTS

If your group is staying elsewhere on the Island, but wishes to take part in UKSA activities, please contact the Schools & Groups Manager to discuss your requirements. Evening entertainments and food are not offered to non-residential bookings unless by prior arrangement.

SPECIAL DIETARY REQUIREMENTS

These can be catered for provided we are advised in advance.

ACCOMMODATION ONLY

Groups may wish to use the Academy for accommodation only. This is charged at £30.00 per person per night including dinner and bed & breakfast.

INSURANCE

The Academy carries third party and public liability insurance which provides the basic cover required for outdoor watersports activities. In the case of school groups, your Local Education Authority may have a scheme that you can subscribe to. In the event of an individual or group cancellation, UKSA will refund as detailed in section 6 of the booking conditions. The Academy strongly advises groups to take additional travel and cancellation insurance in respect of this.

UKSA TERMS & CONDITIONS FOR SCHOOL/GROUP BOOKINGS

1. The usual minimum age to attend is 8 years; however, in consultation with the Principal this may be reduced.
2. All group bookings must have a designated adult group leader unless otherwise arranged.
3. A deposit of 15% of the event price must be sent with the booking form. This deposit is non-refundable and non-transferable. Applicants booking a course starting within the 8 weeks should send full payment along with the booking form.
4. Group numbers may be reduced by up to 10% of the original booking number without incurring any cancellation charge up to 8 weeks before the first day of the event. If group numbers are reduced within the 8 week period normal cancellation charges will apply.
5. The event balance must be paid 8 weeks before the first day of the event start date. Participant lists and medical information must be sent to the Academy with the final payment.
6. Cancellations made 8 weeks or longer before the start date will forfeit deposits only. Cancellations within 8 weeks will forfeit 75% of the total course fee and within 2 weeks, all course fees will be retained by UKSA.
7. All non-residential groups must pay in full to confirm booking unless otherwise agreed in writing.
8. The Academy reserves the right to cancel any group bookings if the balance is not paid in full 8 weeks prior to the visit.
9. No formal booking exists without a completed booking form with deposit and dates agreed in writing by UKSA's Schools & Groups Manager.
10. The group leader is responsible for informing UKSA of all members of the group that cannot swim at least 50 metres.

11. All adults accompanying a group agree to be responsible for the behaviour, discipline, parental care and supervision of their own party. Where damage is caused to the centre's equipment as a result of wilful damage by a group member or as a result of a group member not obeying staff instructions, then the group will be responsible for the full cost of repair or replacement.

12. Persons with a criminal record or on the sex offenders register must be declared before arrival.

13. In the interest of the safety of the group, as well as individuals, the Academy's representatives have complete discretion over the provision of all water-based activities and any other activities arranged by the Academy.

14. Prices include food, accommodation, instruction, hire of boats, equipment, wetsuits and/or oilskins. A free return ferry from Warsash is available for groups of 20 or more (depending on availability). Accommodation may be in single to 8 berth rooms. Groups may be required to share accommodation blocks with other visitors from other groups.

14. THE ACADEMY RESERVES THE RIGHT TO:

- a. alter prices where necessary.
- b. cancel a course up to 4 weeks before it is due to start.
- c. request a student to withdraw from a course.
- d. change the advertised craft or programme.
- e. allocate rooms as circumstances dictate.

15. FORCE MAJEURE

a) Whilst our boats carry a comprehensive selection of spares to cover foreseeable events, the nature of the training and the area of operation mean that, from time to time, we may be unable to rectify breakdowns or defects within a scheduled course.

In such an event UKSA will act with all expediency and do all that is reasonable within its power to rectify the situation to enable the aims of the course to be met. If, in the sole judgement of UKSA, the aims of the course have not been met, it will decide on compensation, if any, to be awarded to participants.

b) The UKSA cannot be responsible for matters outside its control. These include (but not by way of limitation) outbreak of hostilities, civil commotion, riot, adverse weather conditions, or any act of God effecting the conduct of the course. In this event UKSA will not be liable to refund any fees or pay any compensation.

16. The Academy, its servants, its employees or agents are not under any liability whatsoever in respect of loss or damage to students property or belongings while attending a course.

17. CONTRACT

This document together with the UKSA School and Group course information provided to you by the UKSA forms a contract between you and the UK Sailing Academy (UKSA). Any litigation referring to the contract will be dealt with according to English Law in an English court.

By submitting an application you are consenting to be bound by the above terms and conditions.